



## **WORK PLAN TO BE SUBMITTED BY PRODUCERS OF BATTERIES AND ACCUMULATORS WHO OPT TO BE SELF-COMPLIANT**

*These terms of reference may be amended from time to time as deemed necessary, and would be applicable with immediate effect.*

***Please ensure that you have understood your obligations as a producer of Batteries and Accumulators emanating from S.L. 504.91 – the Waste Management (Waste Batteries and Accumulators) Regulations.***

### **General Requirements:**

- The Work Plan should be considered as a 'living document' since it may need to be reviewed and amended by the self-compliant producer from time to time.
- Any changes to the information provided in the Work Plan will require notification to and approval by the Malta Environment and Planning Authority no later than one month after the change.
- The information given in the Work Plan must be clear and unambiguous, and must provide clear, quantifiable and enforceable instructions, procedures and standards for the self-compliant producer and other relevant persons to comply with. It should contain sufficient information to enable personnel unconnected with the operations to understand how the operations and achievement of relevant obligations will be operated.
- The Work Plan is to be handed in or sent by post together with 'Form D – Registration Form as a Producer of Batteries and Accumulators' or with the first submission of 'Form E – Renewal Form as a Producer of Batteries and Accumulators, Year 2016' - following publication of L.N. 296 of 2015. You should also provide one (1) copy of the Work Plan in a digital format.
- It is an offence if you deliberately give false or misleading information. You may be liable to prosecution.

**Should you require assistance in completing your registration form please contact us on:**

Phone: 2290 7240

Email: [batteries@mepa.org.mt](mailto:batteries@mepa.org.mt)

***The Work Plan is to be handed in or sent by post together with 'Form D Registration Form as a Producer of Batteries and Accumulators'.***

***The Work Plan should clearly provide a detailed description of how you intend to operate and achieve the relevant obligations pursuant to S.L. 504.91 as a self-compliant producer, covering all aspect in Sections A to D.***

***N.B. The obligation rests with you as a producer to prove that these targets are indeed being met when Waste Batteries and Accumulators are treated on your behalf, based on the amounts transferred to a facility.***

## **A. Details of Company/Producer**

This section of the Work Plan should provide specific information on the company/producer applying for registration as a producer of Batteries and Accumulators, namely address, contact number, e-mail address as well as the contact person to whom the Competent Authority may address communications.

## **B. Operations**

This section of the Work Plan should include the following information:

1. To include a list of all the waste management undertakings in compliance with regulations 19 to 24 of Subsidiary Legislation 504.37 – the Waste Regulations, 2011 which shall be used and provide copy of agreements made with them.
2. To include a list of all the waste carriers that shall be used for the transfer of Waste Batteries and Accumulators.
3. To provide an estimate on the quantity of Batteries that will be placed on the market.
4. To provide a description on how the Waste Batteries and Accumulators will be collected.
5. To provide a declaration on how the relevant recovery/recycling efficiencies shall be achieved, stating also whether local authorised recycling facilities will be used (and which), and whether any Waste Batteries and Accumulators shall be exported for recovery / recycling abroad or not – either directly or for further treatment by the local authorised recycling facility.
6. To provide a methodology on how the relevant recovery and/or and recycling efficiencies stipulated in S.L. 504.91 – the Waste Management (Waste Batteries and Accumulators) Regulations, 2010 (as amended) shall be calculated.
7. To provide a confirmation that your company will finance the environmentally sound management of Batteries and Accumulators put on the market when they become Waste.

**N.B.** It must be ensured that for portable waste batteries and accumulators the stipulated collection targets are indeed achieved, and that the relevant Recycling Efficiencies in line with Schedule 2 Part B of S.L. 504.91 – the Waste Management (Waste Batteries and Accumulators) Regulations and Commission Regulation (EU) No 493/2012 of 11 June 2012 laying down detailed rules regarding the calculation of recycling efficiencies of the recycling processes of waste batteries and accumulators.

## **C. Record Keeping & Reporting**

The Work Plan should provide a detailed description of the record keeping and reporting procedures to be adopted by the producer.

## **D. Other Information**

The Work Plan may also contain any other information, which the applicant deems necessary to include and which is not listed above.